

**Membership Committee Meeting Minutes**

**February 16th, 2023 11:00 AM**

1. Welcome – Stacy McBain, Membership Committee Co-Chair, welcomed everyone and conducted. Those present included: Stacy McBain, Shivani Sami, John Bertulis, Kris Sperry, Ashely Colton, Kayla Brown, Daniel Isaac, Angee Jensen, Taylor Grange and Lynnette Horton.
2. Membership Report as of December 31st, 2022 – Stacy provided the most current membership report:



1. 2023 Membership Goals: The goals proposed by the committee for 2023 have not yet been approved or revised. An update will be provided once that has taken place. The committee would like to circle back on the goals with the board in hopes that new member orientations may be approved prior to the tradeshow.
2. 2023 Fair Housing Conference and Tradeshow – May 12th, 2023
	1. Membership Committee Plan – Recruiting : the committee would like talking point on membership, starting with the membership flyer. Staff will send the flyer to the committee to review.
	2. Volunteer Sign Up Sheet – the committee would like to have a sign up sheet in google docs that they can utilize.
3. Additional Business – the committee would like to propose that IAA has a google drive folder with list for board members and committees – including contact information. This would also be a good place to store documents like the handbook and other training materials.
4. Adjournment – no other additional business was discussed, and the meeting was adjourned.